



Asda Programme Transition - Frequently Asked Questions

Why is the programme evolving?

Asda is updating its programme to focus on mitigating and managing risk, maintaining compliance and drive continuous improvement, as we move away from the Walmart Global Programme.

What are some of the key changes?

Key changes to the programme include:

- Better utilisation of data from ALL suppliers via the SEDEX platform
- A tiered system of responses to data including Self-Assessment Questionnaires, remediation tools or third-party audit.
- Developed key policies and documents including - Standards for Suppliers, Supplier Requirements and Guidance and Transparency Policy
- A robust consequence process.
- Clear lines of accountability for suppliers to self-manage via Self-Assessment Questionnaires

How is this different to the Walmart programme?

The Walmart programme required suppliers to undergo audits based on country level risk only with ongoing cadence determined by a colour graded audit assessment. The new Asda Responsible Sourcing programme will be initiated with a supplier self-assessment providing risk visibility to Asda without automatically first requiring an audit. Suppliers will need to be a SEDEX member and complete the SEDEX Self-Assessment Questionnaire (SAQ) to 100%. This will inform the risk score which determines the next step which could be audits and /or training or ongoing 6 monthly maintenance to updated site SAQ information. This approach encourages suppliers to proactively manage their own suppliers, sites and supply chains and potentially benefit from reduced audit costs and frequency. In addition, it allows Asda to monitor ongoing due diligence and appropriate remedial actions where required. The scope of the Responsible Sourcing programme is also being extended to provide greater coverage for our Goods Not for Resale (GNFR) suppliers.

When do these changes come into effect?

We will be transitioning to the Asda programme from the 17th of May 2021.

What should I stop/start doing from this date?

START doing the following:

- Read and understand the Standards, Transparency policy and Supply Chain Monitoring Requirements and Guidelines.
- Understand the audit programme's expectations and requirements.

- If an existing SEDEX member – link to the Asda applicable codes and update your SAQ.

STOP doing the following:

- Communicating with the Walmart team on any Asda responsible sourcing issues or queries
- Scheduling Walmart Responsible Sourcing Audits for Asda

What is SEDEX?

SEDEX (Supplier Ethical Data Exchange) is one of the world's leading ethical trade membership organisations, working with businesses to improve working conditions in global supply chains. They provide an online platform, tools and services to help businesses operate responsibly and sustainably, protect workers and source ethically.

If I am not already a member, do I need join SEDEX immediately?

For those suppliers who are not already members of SEDEX, we aim for end September 2021 for suppliers to join, link their facilities and complete the Self-Assessment Questionnaires. If this poses a challenge, please talk to us about specific timelines.

Are there different types of SEDEX Memberships?

Yes, and you will need to ensure you have the correct one in order to link to us and your facilities. This is typically an AB membership depending on your business structure.

Is there a cost for joining SEDEX?

We are aware that many of our suppliers are already SEDEX members, additional costs will only be applicable if they need to disclose additional facilities to us or if a change in your membership type is required. The cost of adding a site (B membership) to the SEDEX platform is £100 per site. For suppliers that are not currently members of SEDEX, full details of pricing are available at <http://www.sedexglobal.com/join-sedex/pricing/>.

If you are not already a member, there is an initial one-time set-up cost and associated membership fee that is based on your annual turnover. If you have any queries relating to your membership fees, please speak with SEDEX directly.

Annual sales turnover	Set up cost	Annual subscription fee	Total cost (first year)
< £10 million	£2,402	£2,700	£5,102
£10 – 100 million	£3,274	£3,500	£6,774
£101 – 500 million	£5,135	£4,200	£9,335
£501 – £1 billion	£5,927	£5,100	£11,027
£1 – 2 billion	£6,798	£5,900	£12,698
£2 – 5 billion	£13,471	£9,800	£23,271
£5 – 8 billion	£22,858	£19,500	£42,358
£8 – 15 billion	£31,992	£29,000	£60,992
> £15 billion	£41,237	£39,000	£80,237

What do suppliers need to do on SEDEX?

Non-members: Join SEDEX and link your supplier account AND your sites to the correct Asda SEDEX code that you supply as below. If you supply multiple areas and codes, please link to both. Following this please complete the SAQ and make sure all audits are visible to Asda

Asda - ZC414283962

- Asda General Merchandise - ZC414283949
- George - ZC1086103
- IPL (International Procurement and Logistics) - ZC4175422
- Asda Grocery - ZC1069018
- Asda GNFR - ZC4175399

Existing Members: Link your supplier account (directly to Asda) AND sites (directly to you and indirectly to Asda) to the correct SEDEX code as above ensuring that site relationships are correctly established and that your SAQ information is up to date.

All SAQs should be completed to 100%. Once complete, inform the Responsible Sourcing team via: responsiblesourcingqueries@asda.co.uk who will provide next steps and guidance based upon the site risk score.

Cadence: In all circumstances Suppliers will be required to update SAQs every six months to demonstrate their compliance and continuous improvement.

Should suppliers experience difficulties with anything related to SEDEX there are local SEDEX Helpdesk numbers:

Contact Us helpdesk@sedex.com +44 (0)20 7902 2320	Europe Helpdesk helpdesk@sedex.com +44 (0)20 7902 2320	North America Helpdesk helpdesk@sedex.com +1 877 355 4866
Latin America Helpdesk helpdesklatam@sedex.com +56 2 25940272	Brazil Helpdesk helpdesk@sedex.com +55 1143800873	China Helpdesk helpdeskchina@sedex.com +86 (0)21 8031 1666
Japan Helpdesk helpdesk@sedex.com +81 (0)3 4520 9729	Australia Helpdesk helpdesk@sedex.com +61 284172844	India Helpdesk helpdesk@sedex.com +91 124 6033700
South Africa Helpdesk helpdesk@sedex.com 0875508494	Egypt Helpdesk helpdesk@sedex.com 08000060105	Head Office helpdesk@sedex.com +44 (0)20 7902 2300 5 Old Bailey, London, EC4M 7BA

What does 'Transparency mean?

Transparency is the method for suppliers to share their facility audit information with Asda, including demonstrating compliance and continuous improvement. This enables the Responsible Sourcing team to approve facilities for order placement to the buying teams.

Will my sites need an audit?

Only if they are identified as higher risk following completion of their SAQ. Please note, subsequent partial audits may be required to remediate any non-conformances identified enabling your sites to reduce their overall risk scores and thus mitigating the need for repeated audits. Suppliers are accountable for the closure of ALL non-conformances found in-line with the specified timeframes and they must notify Asda Responsible Sourcing within 48 hours of their audit should any Business Critical and / or Critical findings be found.

How will I know when my sites require an audit?

The Asda Responsible Sourcing team will contact suppliers required to submit an Audit.

How much does an audit cost?

Asda is not involved in determining the cost of 3rd party audits. Audit fees are primarily set by audit firms and will vary depending on the firm selected, facility location, number of workers and other factors. We therefore suggest suppliers acquire quotations from APSCA approved audit firms and negotiate as necessary.

What if I supply Asda with Disney branded products?

All facilities that supply Disney products under the "Doing the Right Thing" process to Asda must still submit an audit on an annual basis to comply with the Disney Facility and Merchandise Authorization (FAMA) certification.

If you have any queries, please use the following contacts

George Apparel suppliers please contact Indira.Chauhan@asda.co.uk
All other suppliers please contact ResponsibleSourcingQueries@asda.co.uk

What happens if we cannot meet the requirements?

The Asda Responsible Sourcing team will work with you where possible to understand any challenges and takes a pragmatic view and recognises that audits are not always the answer to social and ethical supply chain issues and recognises and rewards suppliers with the right attitude to Responsible Sourcing.

What if I have a facility in Bangladesh?

All Bangladesh facilities require an additional Structural, Electrical and Fire safety audit under Nirapon.

If you have any queries, please contact the following:

George Apparel suppliers please contact Indira.Chauhan@asda.co.uk

GNFR suppliers please contact ResponsibleSourcingQueries@asda.co.uk

All other suppliers please contact your sourcing manager

What will happen to Retail Link and Factory Audit System?

You will be used to adding and maintaining your sites directly onto Asda systems, this will no longer be required for Responsible Sourcing, and your primary connection with Asda for Responsible Sourcing audit information will be via SEDEX.

What if I still supply Walmart, or Asda via Walmart Global Sourcing (WGS)?

All suppliers and factories that still supply Walmart, or Asda via WGS need to comply with both the Asda and Walmart programmes. Please speak to the below contacts if you have any further queries on the Walmart programme.

Suppliers based in North, South & Central America: rssfaam@walmart.com

Suppliers based in China & Far-East: rssfacn@walmart.com

Suppliers based in India, Europe, Africa, Middle East and all other countries: rssfain@walmart.com

Who do I contact if I require support?

In this first instance please direct any queries via email to responsiblesourcingqueries@asda.co.uk, and the Asda Responsible Sourcing team will be happy to provide guidance and support. Should you need to speak to your relevant Responsible Sourcing partner, contact details are below:

	Asda Responsible Sourcing Contact	Email
General Queries		responsiblesourcingqueries@asda.co.uk
IPL & Non-edible Grocery	Carrie Worsley	Carrie.worsley@asda.co.uk

GNFR	Danielle Cairns	Danielle.cairns@asda.co.uk
George & GM	Caroline Gee	Caroline.gee@asda.co.uk
Fresh Food	Duncan Warner	Duncan.warner@asda.co.uk
Modern Slavery	Anna Smith	Anna.smith@asda.co.uk

In addition, supplier drop-in sessions have been arranged should you have further questions about the changes scheduled below:

Date	Drop-in time (GMT)	Zoom Meeting ID	Date	Drop-in time (GMT)	Zoom Meeting ID
5 th May 2021	10:30-11:30 am	99266975744	23 rd June 2021	3-4pm	92261568968
12 th May 2021	3-4pm	92261568968	30 th June 2021	10:30-11:30 am	99266975744
19 th May 2021	10:30-11:30 am	99266975744	7 th July 2021	3-4pm	92261568968
26 th May 2021	3-4pm	92261568968	14 th July 2021	10:30-11:30 am	99266975744
2 nd June 2021	10:30-11:30 am	99266975744	21 st July 2021	3-4pm	92261568968
9 th June 2021	3-4pm	92261568968	28 th July 2021	10:30-11:30 am	99266975744

Further sources of information can be found on the Supplier websites:

Asda Standards for Suppliers
Asda Disclosure/Transparency Policy
Asda Audit Policy

George Apparel suppliers please use this [link](#) to the George Clothing supplier website
All other suppliers please use this [link](#) to the Asda supplier website

[Asda Modern Slavery Statement](#)
[Colleague Modern Slavery Policy](#)
[Supplier Modern Slavery Policy](#)